

ROLE MODEL PACKAGE

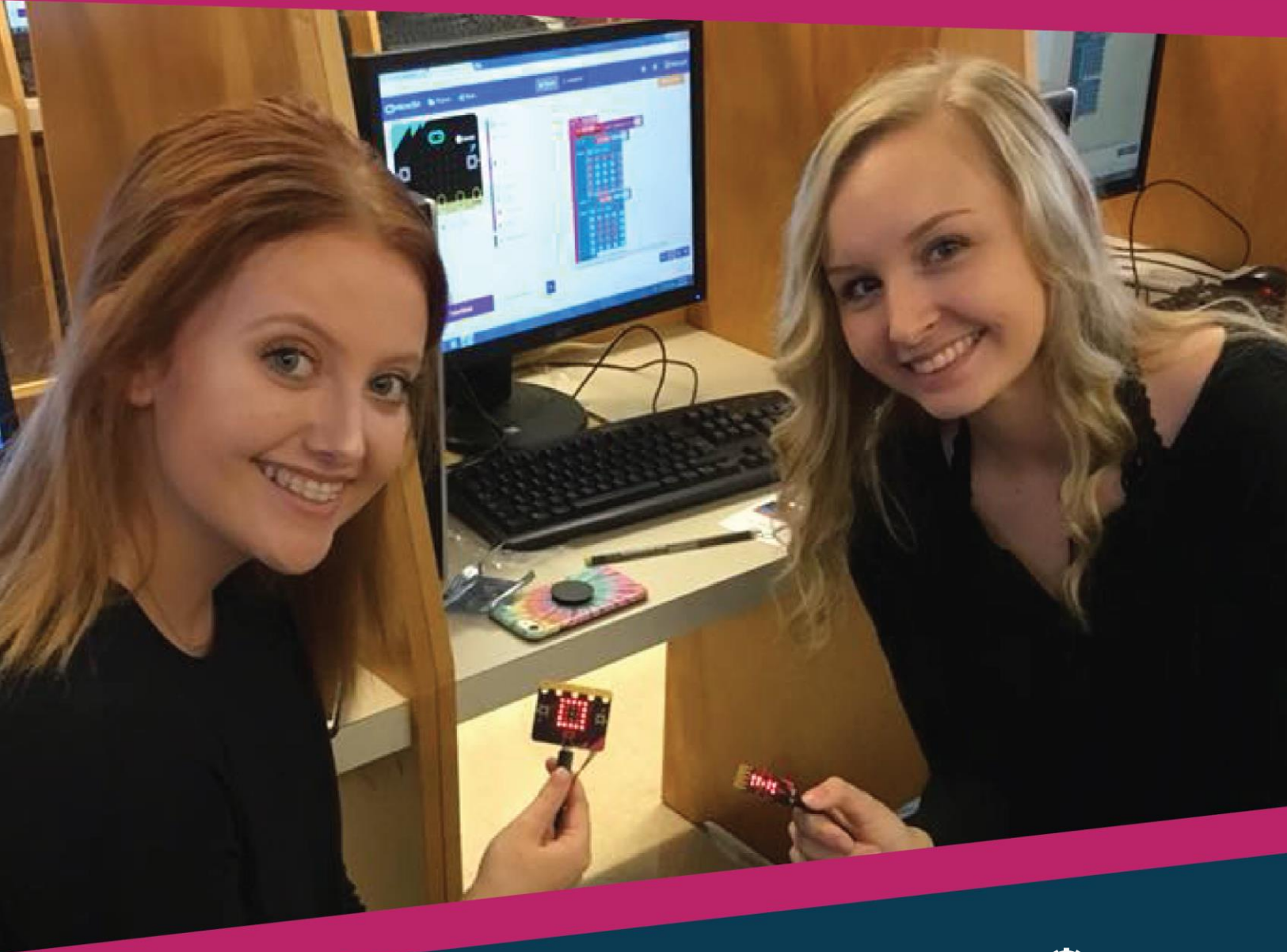


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STEMforGIRLS

Thank you for your interest in STEMforGIRLS programs which empower girls with the information and self-confidence needed to pursue STEM careers. Our goal is to create awareness of opportunities in STEM by offering interactive hands-on activities, skill development, and post-secondary exploration.

We are honored to have professional women working and studying in STEM-related careers as volunteer role models. STEMforGIRLS Role Models play an essential part in helping create a sense of belonging and identity in STEM fields. You can help raise girl’s aspirations in STEM, by sharing your story and experience.

The volunteering commitment is flexible, so you choose what works best for your schedule in this year-round program.

Sponsorship:

Industry support is essential for success of the STEMforGIRLS Club. Role models may be independent volunteers or be representatives of industry sponsors. If you would like more information on sponsorship opportunities, please connect with us at stemforgirls@wrdc.ca.

Role Model Champion Job Description

Role model *Champions* interact with STEMforGIRLS participants both virtually and in-person often as a part of the digital clubhouse, monthly activities, regional events, and/or the annual provincial conference. Please see registration form for tangible ways to participate.

Objective:

To increase the number of female identifying youth interested in pursuing careers in STEM related fields.

Goals achieved by this objective:

1. To educate and inform female identifying youth on STEM and skilled trades career opportunities.
2. To encourage, support and empower female youths' curiosity in STEM subjects.

Skills/Attributes:

1. Profession in STEM or skilled trades
2. Ability to record video
3. Access to Wi-Fi and computer
4. Have a desire to support female identifying youth in pursuit of STEM and skilled trades.
5. Approachable, positive, and enthusiastic
6. Flexible with timing and format

Training:

Role Model Champions will be expected to participate in online training in unconscious bias and mentoring and review mentoring principals and templates provided by the ERC.

Time Commitment:

Each Role Model will be asked to give a maximum of 1.5 hours per month to meet with the STEMforGirls Club members. Other planning meetings may be requested at times.

Supervision:

The ERC Coordinator will be the point of contact for all volunteers as it relates to programming and scheduling. Reachable at stemforgirls@wrdc.ca.

Benefits:

As the charitable arm of WRDC, the Education Resource Centre (ERC) is reliant on volunteers to meet our objectives to

1. increase understanding of STEM as a foundation for all careers,
2. increase female representation in STEM post-secondary programs and careers, and
3. improve creativity and innovation in these fields through a more diverse, inclusive, and gender-balanced workforce.

Role Models will earn experience in leadership and mentoring in a provincial program dedicated to enhancing diversity and inclusion in professions underrepresented by women. You will help build confidence in young women who might not otherwise see these professions as viable options.

Role Model Minimum Requirements:

- Submit the role model profile questionnaire and a high-resolution photo online at: <https://stemforgirls.ca/get-involved/why-get-involved/wrdc-role-model-questionnaire/>

Role Model Champion Checklist:

Role model *Champions* interact with STEMforGIRLS participants both virtually and in-person often as a part of the digital clubhouse, monthly activities, regional events, and/or the annual provincial conference. Once you complete the above requirements, if you are interested in becoming a Role Model Champion, please additionally provide:

- Role Model Champion Registration form
- Volunteer Contract
- Certificate of conduct and clear vulnerable sector check (annually)
 - Required for ongoing, direct interaction with students including virtual and in-person events.
 - Letter requesting that RNC/RCMP waive associated fees is provided by WRDC.
- Read STEMforGIRLS Role Model Best Practices guidance when provided.
- Complete Professional Development webinars when provided on digital engagement, unconscious bias, and how girls learn.

Next Steps:

- Submit video content, as per page 7, at any time
- You will be contacted in relation to your chosen theme(s)
 - To engage on related digital clubhouse material
 - To participate during related months including Q&A panels
 - To attend related live or asynchronous events
- You will receive updates quarterly (January, April, July, and October) on upcoming STEMforGIRLS themes and events, as well as professional development sessions for role models.

Role Model Champion Registration

Role model *Champions* interact with STEMforGIRLS participants both virtually and in-person often as a part of the digital clubhouse, monthly activities, regional events, and/or the annual provincial conference. Please see job description for further details on objectives and expectations.

Name

Mailing Address (PO Box as applicable)

Phone (Office/Home)

This is my preferred number

Phone (Cell Phone)

This is my preferred number

Work Email:

This is my preferred email

Personal Email:

This is my preferred email

Additional skills, training, professional qualifications, interests, languages etc:

Do you have any experience working with children and youth?

- Yes
- No

Please describe:

Themes:

Please select the themes which are related to your expertise (select all that apply), we will offer participation opportunities as applicable to your selected themes. This may include invitations to participate in live virtual events, regional and provincial conferences, Q&A Zoom Sessions with Students, submit video content, joining a Flipgrid discussion board and more.

- | | |
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| <ul style="list-style-type: none"> <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquaculture <input type="checkbox"/> Business <input type="checkbox"/> Data and Statistics <input type="checkbox"/> Digital Economy <input type="checkbox"/> Food Systems <input type="checkbox"/> Fisheries, and Aquaculture <input type="checkbox"/> Health Care <input type="checkbox"/> Life Sciences <input type="checkbox"/> Manufacturing <input type="checkbox"/> Mathematics <input type="checkbox"/> Natural resources <input type="checkbox"/> Oceans and Marine <input type="checkbox"/> Physical Sciences <input type="checkbox"/> Skilled Trades <input type="checkbox"/> Transportation <input type="checkbox"/> Urban Planning | <ul style="list-style-type: none"> <input type="checkbox"/> Engineering <ul style="list-style-type: none"> <input type="radio"/> Biomedical <input type="radio"/> Chemical <input type="radio"/> Civil <input type="radio"/> Computer <input type="radio"/> Electrical <input type="radio"/> Environmental Systems <input type="radio"/> Mechanical <input type="radio"/> Ocean and Naval Architectural <input type="radio"/> Oil and Gas <input type="radio"/> Process <input type="radio"/> Safety and Risk <input type="radio"/> Energy Systems <input type="checkbox"/> Other (Alternatively <u>or</u> in addition to the above please suggested one or more themes) |
|--|---|

Video Content:

At any time, you may submit video content to be periodically featured with related themed content. Role model videos are already available for viewing through our YouTube channel WRDC_News if you would like some examples. Videos should ...

- Be filmed in landscape, if possible
- Be relatively short, with a suggested five-minute maximum per section
 - with sections submitted as separate video files
- Be submitted via a cloud-based system such as google drive or dropbox to stemforgirls@wrdc.ca

We will do minor editing including adding slides for the introduction, between sections, and for the conclusion.

Your video should include a self introduction, some broader discussion about the topic (such as sector outlook, how it relates to your work, and/or scientific principals used if it is an activity) and the demonstration or topic you have chosen. You have creative license to format all parts of your video to fit your style and chosen topic; these are just suggestions.

For the self introduction, we suggest the **PAWS** format:

Personal: Name, hometown, a hobby you're really into

Academic: postsecondary background

Work: Job title / what that tangibly means

Skill: A "soft skill" that has helped you succeed.

Video topics may include, but are not limited to:

- Introduction to your company, association, union, or other type of relevant organization
- Donning and doffing personal protective equipment
- Toolbox talk fundamentals
- Orientation walking tour of the facilities or field sites
- Tools and equipment show-and-tell
- Conversational interviews between interns/employees/supervisors
- Realistic junior – senior mentorship interactions
- Time-lapse video of work being completed on a project or a day-in-the-life of a workshop space.
- Highlight a product or service that you provide from an employee's perspective, such as
 - how you feel it contributes to the community
 - what's interesting about working on it
- STEM activities demonstration for students can do at home
 - For experiment suggestions email stemforgirls@wrdc.ca

Role Model Champion Volunteer Contract



This volunteer agreement made on (date)

between the Women in Resource Corporation – Education resource Centre (WRDC-ERC)
and (name)

The Volunteer is willing to donate their time and services to the organization listed above, in turn the organization is willing to accept such time and service by the Volunteer.

In consideration of the above, the parties hereby agree to the following terms and conditions,

1. The Volunteer is able to provide the services associated with the role model champion position, as well as take account of other needs the organization may have:
2. The Volunteer understands the services provided will be a donation and under no circumstances will expect wages, salary, or benefits from the organization for the services provided within this volunteer agreement.
3. The Volunteer agrees that to provide a Certificate of Conduct and a clear Vulnerable Sector Check not more than one year old and annually thereafter. WRDC-ERC will make available a letter requesting that the RNC/RCMP waive associated fees as needed.
4. The Volunteer agrees to undergo all necessary training to perform their duties.
5. The Volunteer agrees to abide by the rules and regulations, provided in the WRDC-ERC volunteer policy manual. Failure to do so may result in termination.
6. The Volunteer should be in regular communication with the Education Resource Centre Coordinator, specifically on each day services are provided, for instruction and guidance.
7. The Volunteer understands they are under no terms considered an employee of WRDC-ERC. Furthermore, WRDC-ERC acknowledges the Volunteer is not an employee and may provide services at free will. The Volunteer will receive no employee benefits including disability, pay, worker's compensation, or severance pay.

8. The Volunteer will be held harmless, indemnified, and released should damages or harm arise during the safe, lawful execution of their duties. However, should damages or harm arise due to negligence, insubordination or criminal intent, the Volunteer may be subject to penalties up to and including criminal charges. The volunteer agrees to cooperate with all investigations arising from such charges.

9. The Volunteer agrees to provide written notification to WRDC-ERC in the event that an incident takes place while the Volunteer is providing services. (incident report will need to be created.)

10. This volunteer agreement shall begin on the date listed above. The volunteer or WRDC-ERC representative may terminate this contract at any time, for any reason, without penalty.

11. If an emergency should occur while the Volunteer is providing services, the following contact should be notified immediately.

Emergency Contact Name

Emergency Contact Phone Number(s)

By signing below, both parties agree to the terms of this volunteer agreement.

Prospective Volunteer

WRDC-ERC Representative

Signature

Signature

Name

Name

Date

Date